

Notice of Meeting



Personnel Committee

Friday, 30th January 2009, at 2.00pm

**In the Members' Boardroom, Market Street
Offices**

Date of Despatch of Agenda: 22 January 2009

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Democratic Services Manager on (01635) 519045 e-mail: mfraser@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Agenda – Personnel Committee to be held on 30 January 2009 (*continued*)

To: Councillors Paul Bryant (*Chairman*), Adrian Edwards, Tony Linden, Quentin Webb, Keith Lock, Andrew Rowles

Agenda

Part I

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|--|-----------------|
| 1. Apologies for Absence
To receive apologies for inability to attend the meeting (if any). | |
| 2. Minutes
To approve as a correct record the Minutes of the meeting of the Committee held on 12 December 2008. | 3 - 4 |
| 3. Declarations of Interest
To receive any declarations of Interest from Members. | Verbal |
| 4. WBC Plan for the Public Sector Skills Pledge | Verbal |
| 5. Date of the Next Meeting <ul style="list-style-type: none"> • 20 March 2009 at 2.00pm in the Members' Boardroom. | Verbal |
| 6. Exclusion of the Press and Public
<i>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraph 1 of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. Rule 9.10.4 of the Constitution also refers.</i> | Verbal |
| 7. Decision by the Personnel Committee Regarding an Application for Premature Retirement
<i>(Paragraph 1 – information relating to an individual)</i>
<i>(Paragraph 2 – information identifying an individual)</i>
The Personnel Committee is invited to make a decision on granting premature retirement to an employee providing that the funding has been agreed by the Executive on 29 January 2009. | 5 - 10 |

Andy Day
Head of Policy and Communication